



RYDE SCHOOL JOB DESCRIPTION

ROLE: Domestic Cleaner

START DATE: September 2024

LINE MANAGEMENT: Cleaning Supervisor

The main objective of the Domestic Cleaner is to perform a variety of cleaning, tidying and associated manual tasks in the classrooms and School buildings, adhering to cleaning schedules and completing duties as directed by the Domestic team supervisor. All cleaners must maintain compliance with Health and Safety standards at all times.

From time to time it might be necessary to alter the job description below in consultation with the post holder and the Headmaster.

ROLE SUMMARY: *The primary responsibility of the Domestic Cleaner is to contribute to the Domestic Team in the efficient delivery of the cleaning provision at the School. A tidy and well-presented school contributes to the creation of an ideal learning environment for our pupils.*

SKILLS AND COMPETENCIES OF THE ROLE:

All members of the Domestic cleaning team need to be team players who are able to work together or independently, as directed by the team supervisor.

There will be times when you will need to work with minimal supervision.

Paying attention to detail and working promptly is important to adhere to the overall cleaning schedules.

Being conscientious and willing to adapt to the daily and reactive nature of school life is required. School priorities change regularly, and as such, the cleaning needs and schedule often need to adapt so that the changing priorities are met.

SPECIFIC RESPONSIBILITIES:

- Emptying waste bins or similar receptacles; transporting waste material to designated collection points.
- Sweeping floors with brushes and mopping floors with wet or dry mops.
- Suction cleaning carpeted areas and 'spot' cleaning carpets.
- Using electrically powered scrubbing/polishing machines to burnish, scrub, polish, and spray clean floors (after receiving full instruction and training).
- Dusting, damp-wiping, washing or polishing furniture, ledges, windowsills, and external surfaces of cupboards, radiators, shelves, and fittings.
- Dusting light shades and fittings.
- Cleaning scuff marks, foot and fingerprints from doors and banisters.
- Replenishing consumable items (soap, toilet rolls, paper towels, etc.)
- Cleaning toilets, urinals, hand basins, sinks, baths, showers and drinking fountains.
- Using chemical cleaners as directed in the discharge of cleaning operations or maintenance procedures (after receiving proper instruction and training, and in accordance with current COSHH directions).
- Washing walls and/or cleaning inside window panes, using approved step ladders where necessary
- To ensure adherence to all procedures within the School's Health and Safety manual.
- Reporting immediately any incidents of, accidents, fire, theft, loss damage, unfit food or other irregularities & taking such action as may be appropriate or possible.



- All other such duties as the School may reasonably, from time to time, communicate either orally or in writing to you.

GENERAL NOTE: Job description cannot be prescriptive. The essential ingredient for the job is to work in a professional manner at all times; making sure it is the children who lie at the heart of what we do.